

VILLAGE OF ASHVILLE
UTILITIES COMMITTEE MEETING
JANUARY 7, 2013

Glenn Cook called the meeting to order at 7:10 PM. Answering roll call were Brian Garvine and Jim Mathers. Also present Franklin Christman.

PRESENTATION – None

Brian Garvine moved, seconded by Jim Mathers, to approve the December 3, 2012 minutes as presented. All votes were yea.

UNFINISHED: None

NEW BUSINESS:

1. REVIEW OF 321 RANDOLPH STREET ACCOUNT – Tim Green and Cindi Watkins were present to address the pass due account of 321 Randolph Street. Generally the full utility bill is paid in full upon completing the foreclosure, but Fannie Mae indicated that only sewer costs would be paid. VA indicated upon research Fannie Mae does in fact pay 100% of the outstanding utility bill, but requests the new owner to negotiate with the Village for a reduction with the outstanding bill. VA instructed to prepare a letter for Mr. Green's signature advising Fannie Mae that he requested a reduction of the past due account without success. If Fannie Mae still refuses to pay clerk to place on the February agenda.

At 7:19 PM Glenn Cook moved, seconded by Brian Garvine to adjourn. All votes were yea.

ACCEPTED AND ATTESTED



Glenn Cook, Chairman



Barbara J. Gilbert, Clerk



VILLAGE OF ASHVILLE
UTILITIES COMMITTEE MEETING
JANUARY 14, 2013

Glenn Cook called the meeting to order at 6:08 PM. Answering roll call were Brian Garvine and Jim Mathers. Also present Franklin Christman.

PRESENTATION – None

Jim Mathers moved, seconded by Glenn Cook, to approve the January 7, 2013 minutes as presented. All votes were yea.

UNFINISHED:

1. LAND PURCHASE SLIDE PRESENTATION – VA presented a slide presentation for the purchase of land asking for committees' input. Committee determined that Councilman Brian Garvine and Councilman Glenn Cook were to contact the land owner of the 1st choice for the proposed land purchase to determine if the land was for sale. If not, then the second choice land owners would be contacted and so forth.

Glenn Cook moved, seconded by Brian Garvine to recess the meeting at 6:35 PM for the Committee of the Whole scheduled meeting. All votes were yea. Meeting resumed at 6:51 PM.

2. BILLING PROCEDURES – Christman distributed revised contracts for committees' review. VA stated he was trying to clean up the process.

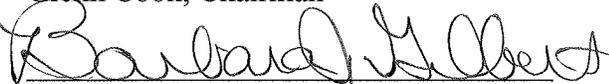
NEW BUSINESS: None

At 7:11 PM Glenn Cook adjourned the meeting.

ACCEPTED AND ATTESTED



Glenn Cook, Chairman



Barbara J. Gilbert, Clerk

VILLAGE OF ASHVILLE
UTILITIES COMMITTEE MEETING
APRIL 1, 2013

Glenn Cook called the meeting to order at 6:55 PM. Answering roll call were Brian Garvine and Jim Mathers. Also present Franklin Christman.

PRESENTATION – None

Brian Garvine moved, seconded by Jim Mathers, to approve the January 4, 2013 minutes as presented. All votes were yea.

UNFINISHED:

NEW BUSINESS:

1. UTILITY ACCOUNT ON SCIOTO STREET REVIEWED – Jerry Morehart was present to discuss his utility account on Scioto Street. Morehart stated after a new meter was installed at his location a bill indicated that his old meter was not reading correctly and he owed for 55,000 gallons of water. VA stated the usage was correct but would be willing to set up a payment plan for the arrearage. Morehart restated that he didn't use that amount and requested the meter and remote both be tested. In the meanwhile Morehart stated he was willing to pay ½ or \$322.05 of the past due bill on a payment plan if the Village of Ashville would pay the other ½. Committee agreed to write off \$322.05 of the balance. Morehart was instructed to sign a payment agreement for the past due and VA to have the meter and remote tested.

At 7:40 PM Jim Mathers moved, seconded by Brian Garvine to adjourn. All votes were yea.

ACCEPTED AND ATTESTED



Glenn Cook, Chairman



Barbara J. Gilbert, Clerk



VILLAGE OF ASHVILLE
UTILITIES COMMITTEE MEETING
JUNE 10, 2013

Glenn Cook called the meeting to order at 6:10 PM. Answering roll call were Brian Garvine and Tracie Sorvillo. Also present Franklin Christman.

PRESENTATION – None

Glenn Cook moved, seconded by Tracie Sorvillo, to approve the April 1, 2013 minutes as presented. All votes were yea.

UNFINISHED:

NEW BUSINESS:

1. UTILITY ACCOUNT ON RANDOLPH STREET REVIEWED – Tim Green was present to discuss 321 Randolph Street. Green highlighted the past history of the property. The property was purchased under foreclosure and it was his understanding that Remax Elite Service had paid the outstanding utility bill in full. Remax paid for sewer only or \$274.43. Franklin Christmas assisted Green in writing a letter in the hopes of having the entire balance paid. As of today no response has been received. Green stated that he has sold the property and closing is scheduled for Friday, June 7, 2013. Brian Garvine stated that the outstanding balance would be the property owner's responsibility and if Green did not pay the outstanding balance the new owner would become responsible. The bill was obtained while in foreclosure and Garvine advised Green to pursue the money owed through small claims court. At 6:30 PM Brian Garvine moved, seconded by Tracie Sorvillo, to enter into executive session to discuss the legality of the property. Meeting resumed at 6:35. No action taken. Chairman to notify Green of the committee's recommendation to council.

2. UTILITY ACCOUNT ON RANDOLPH STREET – Stan Latta was present to discuss 322 Randolph Street. Tracie Sorvillo moved, seconded by Brian Garvine, to enter into executive session to discuss memo from the Village of Ashville's solicitor. All votes were yea. Meeting resumed at 6:48 PM. No action taken. Brian Garvine questioned Latta if he had tried to collect the outstanding balance as he was previously related by marriage to the party. Tracie Sorvillo questioned when Latta became aware of the past due account. Latta stated that since June of 2012 he had been paying the current charges. Brian Garvine advised that he would contact Latta with the committee's recommendation by either phone or letter by Tuesday.

At 6:50 PM Glenn Cook moved, seconded by Tracie Sorvillo to adjourn. All votes were yea.

ACCEPTED AND ATTESTED



Glenn Cook, Chairman



Barbara J. Gilbert, Clerk



VILLAGE OF ASHVILLE
UTILITIES COMMITTEE MEETING
JUNE 24, 2013

Glenn Cook called the meeting to order at 6:00 PM. Answering roll call was Tracie Sorvillo. Brian Garvine was excused. Also present Franklin Christman.

PRESENTATION – None

Tracie Sorvillo moved, seconded by Glenn Cook, to approve the June 10, 2013 minutes as presented. All votes were yea.

UNFINISHED:

1. UTILITY ACCOUNT ON RANDOLPH STREET – Stan Latta was present to discuss 322 Randolph Street. Glenn Cook thanked Latta for paying the past due amount in full. Latta reiterated that he hadn't tried to collect the past due amount from the renters/land contract residents because he felt it wasn't his responsibility to be a bill collector for the Village of Ashville. Cook advised that it was the opinion of Village of Ashville's solicitor that Latta was responsible as the owner of the property. Latta advised the property was sold on a land contract and he wasn't the owner. Sorvillo stated all we have to go on is what is listed on the Pickaway County Auditor's page and Latta was listed as the owner. Franklin Christman stated that according to our solicitor Latta was the owner of the property until the last payment was received on the land contract. Cook stated that by reviewing past history Latta was the owner of the property. Sorvillo also reiterated that the committee must follow what was done in the past. Cook stated Latta's account was a little grey and not like any other due to the land contract. We are not like the City of Columbus and have an abundance of revenue. Everything goes back into the water department. Cook advised no adjustments on the account would be made. Latta stated he would be taking the next step by filing a claim in small claim's court.

NEW BUSINESS: None

At 6:11 PM Glenn Cook moved, seconded by Tracie Sorvillo to adjourn. All votes were yea.

ACCEPTED AND ATTESTED



Glenn Cook, Chairman



Barbara J. Gilbert, Clerk



VILLAGE OF ASHVILLE
UTILITIES COMMITTEE MEETING
AUGUST 5, 2013

Glenn Cook called the meeting to order at 6:00 PM. Answering roll call were Tracie Sorvillo and Brian Garvine. Also present Franklin Christman.

PRESENTATION – None

Tracie Sorvillo moved, seconded by Glenn Cook, to approve the June 24, 2013 minutes as presented. All votes were yea with the exception of Brian Garvine who abstained.

UNFINISHED:

NEW BUSINESS:

1. Review of utilities account for 349 A & B Circleville Avenue – New owner Richard Auer was present to discuss the past due amount left on the accounts by the previous owner Mike Havens. Auer stated at the time of closing Havens signed papers stating the utilities accounts were current, but in fact there is approximately a \$2,000 balance on the account. Auer stated he would like to see the property placed in his name and he would pay the outstanding amount as of the time of purchase of March 28th. Cook questioned whether the village could place the past due amount on another property owned by Havens. VA to check with the village's solicitor on whether or not the past due amount could be place on other property owned by Mike Havens. Brian Garvine advised Auer that he should go through Small Claims court to recover the outstanding amount due. Committee agreed in the meanwhile that Auer should come into the office Wednesday to zero out the accounts dating back from March 28th to current, pay the \$75.00 deposit on each account and have the monthly bills in his name and sent to himself directly. VA stated that he would contact the village's solicitor to see whether the village could place the past due amount on another property owned by Havens but stressed Auer could still be responsible for the entire amount. Brian Garvine stated we will do all we can.

2. Review of utilities account for 263 East Main Street – continued to August 12th meeting.

3. Resolution of 321 Randolph Street – Cook asked if Tim Green has paid the required amount for 321 Randolph Street. Christman stated yes. Glenn Cook moved, seconded by Tracie Sorvillo, to waive \$163.00 of the past due amount. All votes were yea.

At 6:26 Glenn Cook moved, seconded by Tracie Sorvillo, to recess the meeting until after the regularly scheduled council meeting. All votes were yea.



At 7:09 the meeting was resumed. VA stress to the committee that the Village must have the ability to shut off properties and on duplexes where we can't if there is only one tap and one line. It is the landlords responsibility to collect past due accounts. Brian Garvine requested Christman to check with Jim Welsh on the approximate cost of splitting units into separate taps. Cost of additional taps are \$3,000 per tap plus the cost of the meter and plumbing costs. To be discussed at a special utilities meeting Monday, August 12th at 6 PM.

At 7:17 PM Glenn adjourned the meeting.

ACCEPTED AND ATTESTED



Glenn Cook, Chairman



Barbara J. Gilbert, Clerk

VILLAGE OF ASHVILLE
UTILITIES COMMITTEE MEETING
AUGUST 12, 2013

Glenn Cook called the meeting to order at 6:08 PM. Answering roll call were Tracie Sorvillo and Brian Garvine. Also present Franklin Christman.

PRESENTATION – None

Brian Garvine moved, seconded by Tracie Sorvillo, to approve the August 5, 2013 minutes as presented. All votes were yea.

UNFINISHED:

NEW BUSINESS:

1. Review of utilities account for 263 East Main Street – continued to August 19th meeting.
2. Procedures for duplexes and multi-family units – VA advised there were 12 different multi-family units that that village could not shut off. Christman stated his suggestion would be if the landlord wanted to keep the one tap for multiple-units that installation of a master meter [at a cost of approximately \$300] should be installed and the bills sent to the landlord. If the property was to be metered separately then additional taps in the amount of \$3,000 would be required. A letter was to be prepared by the VA giving each property owner 30 days to inform the utility department of their decision. Also Christman was instructed to contact past landlord Mike Havens concerning the past due account. Glenn Cook requested the VA to prepare a handout to landlords and provide at the next meeting for review. Cook stated he likes the policy of the gas company which says the gas company is responsible at the street and that the resident is responsible from the street to the residence.

Glenn Cook moved, seconded by Tracie Sorvillo, to adjourn. Meeting adjourned at 6:28 PM.

ACCEPTED AND ATTESTED



Glenn Cook, Chairman



Barbara J. Gilbert, Clerk



VILLAGE OF ASHVILLE
UTILITIES COMMITTEE MEETING
AUGUST 19, 2013

Glenn Cook called the meeting to order at 6:03 PM. Answering roll call was Tracie Sorvillo. Brian Garvine was excused. Also present Franklin Christman.

PRESENTATION – None

Tracie Sorvillo moved, seconded by Glenn Cook, to approve the August 12, 2013 minutes as presented. All votes were yea.

UNFINISHED:

NEW BUSINESS:

1. Review of utilities account for 263 East Main Street – table until notified by VA. Christman did confirm that resident is currently on shut off and the water will be turned off unless a payment plan is established or a firm date has been set to review account by the utilities committee.

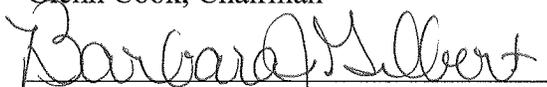
2. Procedures for duplexes and muti-family units – Committee reviewed the landlord letter giving owners the option of installation of a master meter or individual taps per units. The legal opinion received for 349 Circleville Avenue was reviewed. It was determined that the previous owner of the property would be sued by the village’s solicitor. The solicitor would retain 1/3 the cost of monies received. The committee granted the current owner time to pay the past due amount over a period of 2 years or place the past due amount on the property taxes. Any and all monies received from suing the previous owner will be applied to the past due amount. Also the committee reviewed the prepared responsibilities of the utility customer. Glenn Cook requested the font be changed for ease of reading.

Glenn Cook moved, seconded by Tracie Sorvillo, to adjourn. Meeting adjourned at 6:23 PM.

ACCEPTED AND ATTESTED



Glenn Cook, Chairman



Barbara J. Gilbert, Clerk



VILLAGE OF ASHVILLE
UTILITIES COMMITTEE MEETING
SEPTEMBER 23, 2013

Glenn Cook called the meeting to order at 6:05 PM. Answering roll call was Tracie Sorvillo and Brian Garvine. Also present Franklin Christman.

PRESENTATION – None

Brian Garvine moved, seconded by Glenn Cook, to approve the August 19, 2013 minutes as presented. All votes were yea.

UNFINISHED:

NEW BUSINESS:

1. Review of utilities account for 188 Glenn Road – Jennifer Blue was present to discuss her \$381.10 utility bill. Franklin Christman highlighted the account. When the remote meter was replaced and compared with the inside meter readings were different. Approximate amount due for the difference was \$381.10 for 40,000 gallons. VA stated a payment plan could be arranged. Blue advised that she didn't feel she owed bill for average usage was 2 – 3,000 Glenn Cook requested a couple of days to decide and stated he would call Blue with the committees' decision. Brian Garvine questioned why it was taking so long to earmark meters that are having problems. VA stated is was a lot to catch.

At 6:29 PM Glenn Cook moved, seconded by Tracie Sorvillo to recess the meeting for the regularly scheduled Council meeting. All votes were yea.

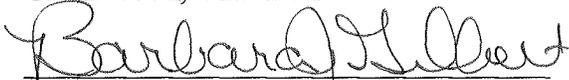
Meeting resumed at 7:28 PM. Tracie Sorvillo suggested only going back as far as of January 2013. Glenn Cook moved, seconded by Brian Garvine, to charge for 27,000 gallons only by averaging 3,000 gallons per month for 9 months. All votes were yea.

Glenn adjourned the meeting at 7:36 PM.

ACCEPTED AND ATTESTED



Glenn Cook, Chairman



Barbara J. Gilbert, Clerk



VILLAGE OF ASHVILLE
UTILITIES COMMITTEE MEETING
OCTOBER 7, 2013

Glenn Cook called the meeting to order at 6:05 PM. Answering roll call were Tracie Sorvillo and Brian Garvine. Also present Franklin Christman.

PRESENTATION – None

Brian Garvine moved, seconded by Tracie Sorvillo, to approve the September 23, 2013 minutes as presented. All votes were yea.

UNFINISHED:

NEW BUSINESS:

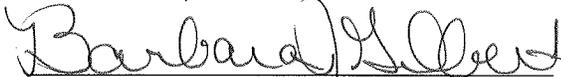
1. Review of utilities account for 263 East Main Street – For the fourth time parties unable to attend. The review has been rescheduled for October 21st. Meter has been changed out, but still high readings.
2. Wastewater facility – VA went over proposed facility sites. Brian Garvine suggested a counter offer on property. Village of Ashville's solicitor already involved and hopefully purchase should move quickly.
3. OhioEPA – Christman advised that he was working on the findings with the EPA and reviewed documents concerning findings and orders.

Glenn Cook moved, seconded by Tracie Sorvillo to adjourn the meeting. All votes were yea and the meeting was adjourned at 6:24 PM.

ACCEPTED AND ATTESTED



Glenn Cook, Chairman



Barbara J. Gilbert, Clerk



VILLAGE OF ASHVILLE
UTILITIES COMMITTEE MEETING
OCTOBER 21, 2013

Glenn Cook called the meeting to order at 6:02 PM. Answering roll call were Tracie Sorvillo and Brian Garvine. Also present Franklin Christman.

PRESENTATION – None

Brian Garvine moved, seconded by Tracie Sorvillo, to approve the October 7, 2013 minutes as presented. All votes were yea.

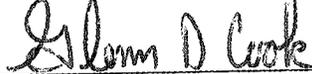
UNFINISHED:

NEW BUSINESS:

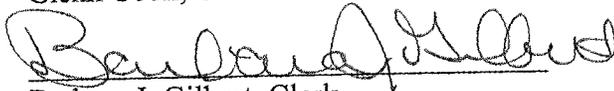
1. Review of utilities account for 263 East Main Street –K. Sherman and Don Von Inns were present to discuss the large readings for 263 East Main Street. VA highlighted the history and stated that although the meter was replaced the location was still showing high readings. Don Von Inns advised he had a plumber check out the location and replaced the toilet to ensure the readings would be normal. It was noted that the property didn't have a hot tub or a pool. Christman advised that the first meter was removed and tested and a new radio read was installed. There were approximately 19 work orders trying to locate the problem. Sorvillo inquired if different shutoff valves were exercised to see if the leak could be located. Cook stated there seems to be a leak somewhere. Brian Garvine asked what Von Inns and Sherman were looking for. Sherman requested the high reading of 86,000, 58,000, 20,000 and 19,000 be adjusted. Cook questioned the 36,000 gallon usage after the meter was changed out. Location to be monitored and utility staff of Tom Bouts, James Welsh and Adam Kehoe to check for leaks once again.

Glenn Cook moved, seconded by Tracie Sorvillo to adjourn the meeting. All votes were yea and the meeting was adjourned at 6:29 PM.

ACCEPTED AND ATTESTED



Glenn Cook, Chairman



Barbara J. Gilbert, Clerk

