



Ashville, Ohio



Village of Ashville

P.O. Box 195

200 East Station Street

Ashville, OH 43103

Office: 740/983-6367 • Fax: 740/983-4703

Website: www.ashvilleohio.gov



≡ Welcome ≡

to the January 10th

Ashville

Utility Committee

Village Council Meeting





Ashville, Ohio



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Roll Call

Utility Committee Members



Roger Clark



David Rainey



Steve Welsh



James Welsh



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January 10, 2022 – Utility Committee

CALL TO ORDER AT 7:00 PM,

ROLL CALL,

, APPROVAL OF OCTOBER 4, 2021-MINUTES

CHAIRPERSON'S REPORT

DEPARTMENT REPORTS:

PRESENTATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

WATER FACILITY PROJECT PROCESS INCLUDING SOQ

AUDIENCE COMMENTS: (MUST FILL OUT SLIP AND PRESENT TO CLERK/FISCAL OFFICER OR MAYOR)

COUNCIL MEMBER COMMENTS:

ADJOURNMENT



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Ohio QBS Manual

Qualifications-Based Selection

*A guide to selecting the most highly qualified
engineer, architect or surveyor for your project*



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Introduction

The most important element of any construction project is its design. The quality of design is the single most important factor in determining a project's "life-cycle cost" — the initial cost of construction plus the long-term cost for operation and maintenance.

Design is one of the very first steps in the process of developing any facility, but it is the design that dictates everything that follows: the size and layout of the facility, the type of construction materials to be used; the capacity of mechanical and electrical systems; energy efficiency; and other factors. Not even the best contractor using the finest of materials can overcome the failings of a poor design.

Architectural and engineering services represent only a small percentage of the overall budget for any construction project — and a far smaller percentage of the overall life-cycle cost — so it makes sound financial sense to make sure your architect or engineer has the experience and expertise needed to deliver a high-quality design.

Qualifications-Based Selection (QBS) is a process that enables the project owner to obtain the advice and service of a highly qualified architect or engineer at a fair and reasonable cost, an investment in quality that will result in substantial savings over the life of the project.

Federal agencies, most states and many local governments award A/E design contracts using a QBS process. In addition, the QBS process is endorsed by groups such as the American Public Works Association and the American Bar Association because this method of A/E selection provides the project owner with the greatest assurance of obtaining a high-quality design and a successful project.





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The QBS Process

1

PLANNING

- Describe your project needs and goals
- Identify your selection committee
- Establish a schedule for selection
- Establish selection criteria
- Compile a list of Architecture/Engineering (A/E) firms
- Prepare a request for Statements of Qualifications (SOQ)
- Distribute the SOQ requests

2

SELECTION

- Evaluate SOQs
- Establish a short-list of A/E firms
- Inform all A/E firms of selection results



If you are able to make a decision based on SOQ, you may proceed to step 3, negotiation.

- Arrange a site tour
- Conduct interviews and rank firms
- Inform short-listed A/E firms of selection results

3

NEGOTIATION

- Open, formal discussions with the highest ranked design professional regarding the firm's proposed technical approach to the project, the schedule, key personnel to be devoted to the project and related issues
- Enter into a contract with the highest ranked firm that spells out the specific scope of services to be provided by the firm and the fee for those services



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What to do first?

1

PLANNING

	Tile	Page
• Identify you selection committee		
• Describe your project	Preliminary Scope of Services.....	6
• Establish a schedule	Schedule of Activities	7
• Establish selection criteria and compile a list of A/E firms	Qualifications Evaluation Criteria	8
• Prepare a request for Statements of Qualifications (SOQs) and distribute SOQ requests	Request for SOQs.....	9



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List of SOQ Specifications and Criteria

Specifications

- Size
- Function
- Capacity
- Study
- Demolition
- Renovation
- New Construction
- Energy
- Land
- Site Selection consideration

Criteria

- Years in Operation - history
- Reference Check
- Financial Standing
- Personnel - Staff
- Ability & Experience
- Related Project Experience
- Availability

This will generate "Scope of Services"



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Silence Mobile
Devices

Utility Committee

Adjourned



Thank You