



# Ashville, Ohio

Founded 1882

Village of Ashville

P.O. Box 195

200 East Station Street

Ashville, OH 43103

Office: 740/983-6367 • Fax: 740/983-4703

Email: [ashvilleohio@ashvilleohio.gov](mailto:ashvilleohio@ashvilleohio.gov)



[www.ashvilleohio.gov](http://www.ashvilleohio.gov)

## Request for Statement of Qualifications & Interest

### Mayor

Charles K. Wise

### Village Council

Nelson R. Embrey  
President Pro Tempore  
Roger L. Clark  
Randy S. Loveless  
R. David Rainey  
Matt Scholl  
Steve Welsh

### Utility Committee

Roger L. Clark  
R. David Rainey  
Steve Welsh  
Adam Kehoe \*  
James Welsh \*  
Franklin Christman \*  
Chad Noggle\*  
\* Ex Officio Member

### Clerk-Treasurer

April Grube

### Planning & Zoning

Jason J. Bartholow, Chair  
Bryan Brunton  
Michael Peters  
Matt Scholl,  
Village Representative  
Adam Trimmer, Inspector  
Charles K. Wise, Mayor

### Chief of Service

Gregory L. Sturgill

### Tax Administrator

Patricia S. Cavinee

### Personnel Director

Brian M. Garvine

### Chief of Police

Jeffrey A. George

### Chief of Wastewater

Adam P. Kehoe

### Chief of Water

James R. Welsh

### Village Administrator

Franklin Christman

### Information to Provide

TO: \_\_\_\_\_  
list, in alphabetical order, all firms

FROM: \_\_\_\_\_  
owner/client

\_\_\_\_\_  
owner/client representative

RE: Request for Statement of Qualifications and Interest  
Your firm is invited to submit a Statement of Qualifications and Interest to become eligible for an interview for A/E services for  
Construction of Water Processing Facility  
project

\_\_\_\_\_  
Village of Ashville  
owner

Attached to this memo are the following:

- 1) A list of information and materials that you should include with your Statement of Qualifications.  
**See following page.**
- 2) A Preliminary Scope of Services.
- 3) A Schedule of Activities for the selection process.

We will arrange a tour of the facility/site, if appropriate, for firms selected for an interview. Forward your Statement of Qualifications to:

\_\_\_\_\_  
Village of Ashville  
Name

\_\_\_\_\_  
200 East Station Street, Ashville, Ohio 43103  
address

The deadline for submission is: \_\_\_\_\_ noon on March 14, 2022  
time date



"It is a place people will want to live, and businesses will want to locate."

## Request for Statements of Qualifications & Interest

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### Statement of Qualifications Information and Materials

- 1) Firm name, address, telephone number and contact person.
- 2) A **one-page statement** of interest and qualifications for this project.
- 3) A **brief** (maximum two-page) project understanding description. Include any concerns regarding permits, schedule, site, etc.
- 4) Discussion of firm's specific abilities and expertise to provide the required professional services and qualifications related to project requirements, including project management skills and methodology to monitor project budgets.
- 5) Key personnel proposed as project team members, including detailed resumes. Clearly identify subcon-sultants, if proposed, with similar information.
- 6) Examples of specific knowledge, expertise and project management experience related to this type of project.
- 7) Descriptions of recent and related projects completed by the firm.
- 8) References of other owners for which the firm has provided similar professional services. Reference information **must** include:
  - a) name of owner
  - b) project name
  - c) brief description of firm's involvement
  - d) contact person
  - e) address
  - f) telephone number
  - g) firm's key personnel assigned to the referenced project

