



# Agenda/Minutes

200 East Station Street  
**Ashville, Ohio 43103**

Phone: 740-983-6367 Fax: 740-983-4703

<b>Water Processing Facility Project</b>		
<b>1.18.2022</b>	<b>2:30 pm</b>	<b>200 East Station Street, Ashville,</b>
Meeting	Utility Committee-Water Processing Facility Project	
Issue	Review Criteria & Specifications, Plan for LOI & SOQ, Public Notice	
Members	Franklin Christman/Roger Clark/David Rainey/Chris Tebbe/Jim Welsh/Steve Welsh/Charles Wise	
Facilitator	Franklin Christman/Steve Welsh	
Note taker		
Attendees	<input checked="" type="checkbox"/> Franklin Christman <input checked="" type="checkbox"/> Roger Clark <input type="checkbox"/> David Rainey <input checked="" type="checkbox"/> Chris Tebbe <input type="checkbox"/> Jim Welsh <input checked="" type="checkbox"/> Steve Welsh <input checked="" type="checkbox"/> Charles Wise	
<b>Project Plan Review - Specifications for Facility</b>		
Discussion	Review Specification List	
Conclusions	On Specifications	
Location	140 Park Street current location	
Capacity	Capacity current 620 to 650 new capacity 1.2 to 2.0 Million Gallons	
Type	Ion Exchange	
Demolition	Decommission entire facility and demolition 1930-40 section	
Renovation	Decommission entire facility and keep 1960 section	
Energy	Leads Building	
Data	Raw Water and Monthly Report Information	
Action Items	Person Responsible	Deadline
Put into Public Notice	FC	February 14, 2022
For review at next meeting		
<b>Project Plan Review - Criteria for Engineering Firm</b>		
Discussion	Review Criteria List	
Years in Operation	History	
Reference Check	Jobs Locally	
Financial Standing		
Personnel	Type of Staff	
Ability	Experience	
Projects	Related to past	
Availability	Locally	
Location	Where do they work?	
Other	Consider how much is outsourced	
Action Items	Person Responsible	Deadline
Put into Public Notice	FC	February 14, 2022
For review at next meeting		




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Committee Schedule		
Discussion	Schedule Standing Meetings 1/Month or 2/Month	
Conclusion	After Committee of the Whole (COW) & every Tuesday after COW at 2:30 pm	
Action Items	Person Responsible	Deadline
Adding Chad Noggle & Bill Toole to Committee	Franklin Christman	February 14, 2022
Approve Authorization Resolution for Chris Tebbe to do Water Model		
Motion by Roger Clark Second by Steve Welsh		
Discussion	All approved	
Conclusion	Put together resolution	
Action Items	Person Responsible	Deadline
Resolution Int	Franklin Christman	January 24, 2022
Meeting Officially Ended at 3:45 pm		
Next Meeting February 14, 2022, After Committee of the Whole		

Accepted and Attested

  
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Steve Welsh Signature

2-7-22  
Date: