



110 Island Road, Suite E, Circleville, OH 43113 | 740.420.5451 | PickawayCountyParks.org

March 20th 2020

Village Administrator
200 Station Street East
Ashville, OH, 43103

RE: Park & Trail Improvement Grant - 202001

Dear Franklin Christman,

Enclosed in this letter you will find your copy of the signed 2020 Grant Agreement for your project. You may now incur any grant project expenses as the agreement is fully executed by both parties.

To assist us with documenting all the park and trail improvements in the county, the Park District is requiring that all grant recipients complete a Final Report before their reimbursement invoice will be processed. Please make note of the requirements listed in the Final Report and turn in all required paperwork in your request for reimbursement at the completion of your project. You will find instructions for this Final Report and a Checklist enclosed in this letter.

Once again, congratulations on your award, and thank you for partnering with us to improve Pickaway County's Parks and Trails.

If you have any questions, please don't hesitate to contact me.

Sincerely,

Arista Hartzler, Executive Assistant
Pickaway County Park District
740-420-5451
ahartzler@pickaway.org