

# ODOT Project 200143

## Progress Meeting #1 September 16<sup>th</sup>, 2020



**Type of meeting:** Progress  
**Attendees:** See sign-in sheet

----- Agenda Topics -----

Corrections to Last Meeting Minutes	I. Downing	Work Progress/Two Week	N. Worthington/R. Heskett
Safety	I. Downing	MOT	I. Downing
RFIs	I. Downing	RoW/Utility Issues	I. Downing
Agreement on Quantities	I. Downing	Village of Ashville Issues	C. Tebbe
Estimates	I. Downing	Contractor Issues	N. Worthington/R. Heskett
Materials	I. Downing	ODOT Issues	I. Downing
Change Orders	I. Downing	Open Discussion	I. Downing
Delay Analysis	I. Downing	Next Meeting	I. Downing
Time Extensions	I. Downing		
Schedule of Operations	I. Downing		

**1. Corrections to Last Progress Meeting Minutes**

I. Downing

**Discussion:**

N/A

**Conclusions:**

**Action items:**

Person responsible:

Deadline:

**2. Safety**

I. Downing

**Discussion:**

Any accidents, injuries or near misses?

*Semi collision with branches of a tree planned for removal. Truck left scene before further information could be ascertained.*

**Conclusions:**

**Action items:**

Person responsible:

Deadline:

**3. RFIs**

I. Downing

**Discussion:**

*Storm sewer revisions. See email dated 9/16 from C. Tebbe.*

**Conclusions:**

**Action items:**

Person responsible:

Deadline:



**7. Change Orders**

I. Downing

**Discussion:**

*Ongoing inefficiencies due to plan discrepancies with utility layout being tracked on force account. Will be handled monthly.*

**Conclusions:**

**Action items:**

Person responsible:

Deadline:

**8. Delay Analysis**

I. Downing

**Discussion:**

*COVID-19 impacts claim for 30 days submitted.*

**Conclusions:**

**Action items:**

Person responsible:

Deadline:

**9. Time Extensions**

I. Downing

**Discussion:**

Final Completion: 10/15/2020

**Conclusions:**

**Action items:**

Person responsible:

Deadline:

**10. Schedule of Operations**

I. Downing

**Discussion:**

**Conclusions:**

**Action items:**

*Revise and resubmit schedule of operations.*

Person responsible:

*Nate/Roy*

Deadline:

*9/17*

**11. Work Progress/Two Week Look Ahead**

N. Worthington/R. Heskett

**Discussion:***Part 1 – A&A laying out OUPS for signs. Pass with care sign discrepancy. Saturday/Monday daytime partial depth repairs.**Part 2 – Storm sewer work ongoing east along Main and north on Long. Should be 3 more weeks for remaining infrastructure.**Clearing subcontractor hopefully arriving early next week. Pavement repairs in the village to come as soon as possible.***Conclusions:****Action items:**

Person responsible:

Deadline:

**12. Maintenance of Traffic**

I. Downing

**Discussion:***Maintain proper detour route signage.**Grain elevator to get progressively busier moving forward.***Conclusions:****Action items:**

Person responsible:

Deadline:

**13. RoW/Utility Issues**

I. Downing

**Discussion:***Contractor will be working roughly 5' inside the sidewalk up to the RoW line.***Conclusions:****Action items:**

Person responsible:

Deadline:

**14. Village of Ashville Issues**

C. Tebbe

**Discussion:**

*OPWC Signs being made today and are hopefully arriving soon*

*Ensure Monday meetings occur moving forward. Tree removal needs to happen soon.*

*Be wary of potential Scioto St access issues to apt complex at 161 Long St.*

**Conclusions:**

**Action items:**

Person responsible:

Deadline:

**15. Contractor Issues**

N. Worthington/R. Heskett

**Discussion:**

*Geotextile Fabric, Type A required above coarse aggregate for the full width of the trench per 611.06. Follow up after meeting.*

**Conclusions:**

**Action items:**

Person responsible:

Deadline:

<b>16. ODOT Issues</b>		I. Downing	
<b>Discussion:</b>			
<i>No issues</i>			
<b>Conclusions:</b>			
<b>Action items:</b>		Person responsible:	Deadline:
<b>17. Other Outstanding Issues/Open Discussion</b>		I. Downing	
<b>Discussion:</b>			
<i>No issues</i>			
<b>Conclusions:</b>			
<b>Action items:</b>		Person responsible:	Deadline:
<b>18. Next Meeting</b>		I. Downing	
<b>Discussion:</b>			
Next meeting will be on Wednesday, September 30 <sup>th</sup> at 10:30am			
<b>Conclusions:</b>			
<b>Action items:</b>		Person responsible:	Deadline:
<i>Send calendar invite via email for Microsoft Teams meetings biweekly</i>		<i>Ian</i>	<i>ASAP</i>

