

TUESDAY, JUNE 25, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, June 25, 2019, with the following members present Mr. Harold R. Henson and Mr. Brian S. Stewart. April Dengler, County Administrator and Acting Clerk, was also in attendance. Mr. Jay H. Wippel was absent from today's session:

**In the Matter of
Minutes Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from June 18, 2019.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: _____
April Dengler, Acting Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated June 19, 2019, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$328,756.89 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: _____
April Dengler, Acting Clerk

**In the Matter of
Appropriation of Funds Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

\$500.00– 101.1105.5703 – Contingencies - Auditor

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

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**In the Matter of
Transfer and Reappropriation:**

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Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND REAPPROPRIATION:

\$7,000.00 – FROM 249.2035.5501 – EMA – EQUIPMENT
TO
249.2035.5301 – EMA – EOC - SUPPLIES

\$500.00 – From – 101.1105.5703 – CONTINGENCIES
TO
101.1201.5409 – JUROR FEES – MUNICIPAL COURT

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: _____
April Dengler, Acting Clerk

In the Matter of
Creating a Line Item:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for CREATING A NEW LINE ITEM:

249.2035.5301 – EMA – EOC – SUPPLIES

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: _____
April Dengler, Acting Clerk

In the Matter of
Waivers Approved:

Nancy Graham, Fiscal Specialist, requested a waiver to pay WS Electronics - \$911.25, B & C Communications - \$298.00, WS Electronics - \$1500.00, Micro Systems - \$232.26, Signs of Distinction - \$377.45, Mills Locksmith - \$610.02, Menards - \$161.79, in a timely manner related to expenses for the new EMA – EOC in the amount of \$5,025.35. After discussing the request, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: _____
April Dengler, Acting Clerk

Nancy Graham, Fiscal Specialist, requested a waiver to pay Jan Michael Long, in a timely manner related to travel expenses in the amount of \$1,165.28. After discussing the request, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

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In the Matter of
Report Provided by Tim McGinnis, Development and Planning:

- The Stonerock Rd. Subdivision in Jackson Township submitted a preliminary plan for parcels – drainage issues will need to be addressed. Will be brought before the Planning Commission in July.
- The new Dupont development will not need to come before the Planning Commission for approval at this time because the road work they are proposing is private and not public. This is always subject to change at a later date.

In the Matter of
Report Provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator:

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Mr. Flick spoke about the flooding in the county last week. He took calls regarding flood damage from citizens in the county.
- Continuing to finish things at the EOC. Postpone ribbon cutting for a couple of weeks.
- Hosted a Ham Emergency Communications Field Day at the EOC last Saturday.

In the Matter of
Deputy County Administrator Report:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- Mr. Rogols reported that there were no BWC claims filed this week.
- Met with Don Sherman regarding re-zoning for Pickaway St. properties. Needed additional information. Should be done this week, rezoning hearing in August.
- Maintenance Worker I job position still open, have only received 2 applications. Mr. Rogols will review the current applications with Jon Brown, Maintenance Supervisor.
- Direct Deposit for county employees will now be paperless. The Auditor's Office ran a preliminary test with this past payroll. Working on clarifying everyone's email addresses to send payroll receipts.

In the Matter of Executive Session:

Commissioner Stewart offered a motion to go into executive session at 9:46am , seconded by Commissioner Henson to discuss the possible discipline of a county employee.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: _____
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Commissioner Stewart offered a motion to come out of executive session at 10:13, seconded by Commissioner Henson. No Action Taken.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

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**In the Matter of
County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- Mrs. Dengler gave an update on her meeting with WDC Group regarding upcoming county projects. The airport hangar damage claim is still active. WDC and FulFab are working together to determine the appropriate foundation for the new structure. WDC will provide preliminary drawings for the Commissioner's Office front porch repair by next week. WDC's mechanical/plumbing engineer has a revised footprint for the sewer line repairs at the Jail. Discussion needs to take place regarding which finishings such as flooring, ceiling tiles, paint, etc. will be installed after the repairs are made. Shop drawings are coming soon for the Memorial Hall Window Replacement Project. The contractor has ordered the windows and they should be delivered in October and the project is expected to be completed before Thanksgiving. The Commissioners asked that the project not begin until after Pumpkin Show to keep the building free from construction so that it can be open to the public. Ms. Dengler will make WDC aware of the request.
- The Tax Budget should be complete on Wednesday and emailed to Melissa Betz, County Auditor, for her review. The Commissioners want to approve the tax budget at next Tuesday's Commissioner Meeting.
- Mrs. Dengler and Mr. Rogols toured the county fairgrounds on Friday with Corna Kokosing and MS Consultants to address some additional punchlist items for the project.
- The Pickaway Addiction Action Coalition (PAAC) hired a new part-time employee, Kylenea France. She will begin on July 2nd and will have office space at the Pickaway County Community Foundation office.
- The CORSA insurance check was received last Friday for the replacement cost of the Veteran's Services trailer which sustained damage from the recent tornados that occurred in Pickaway County. Veteran's Services has already ordered a replacement trailer.
- Ms. Dengler reminded the Commissioners that she will be on vacation beginning July 4th – July 14th.

In the Matter of Job and Family Services:

Joy Ewing, Director of Job and Family Services, came before the Commissioners to request approval of an MOU for the Roweton Initiative with Integrated Services.

Commissioner Stewart offered the motion to approve, seconded by Commissioner Henson, Commissioner Wippel absent.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

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April Dengler, Acting Clerk

Joy Ewing, Director of Job and Family Services, came before the Commissioners to request approval of an MOU for Local Area 20 with OhioMeansJobs Center.

Commissioner Stewart offered the motion to approve the MOU and allow it to be signed next week by Commissioner Wippel since he is listed as the CEO on the document, seconded by Commissioner Henson, Commissioner Wippel absent.

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

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In the Matter of Community Development Block Grant – Village of Ashville West Station Street Project Bid Opening:

The official bid opening of the CDBG – Village of Ashville West Station Street Project began at 11:00am. In attendance were Brian Jones, Cox Paving, B. Roese, Roese Bros. Paving, Commissioner Harold Henson, Commissioner Brian Stewart, April Dengler, County Administrator and Acting Clerk. Two bids were submitted and read aloud. Roese Bros. Paving - \$\$43,939.50 and Cox Paving - \$45,840.17.

All bid documents will be submitted to Bob Berquest, Berqshire LLC for review.

In the Matter of the Law Library Board Seat:

Commissioner Stewart officially resigned from the Law Library Board today. Commissioner Stewart will inform Alice Mallott of his resignation.

In the Matter of Interviews for Airport Board open board seat:

The Commissioners interviewed two applicants for the vacancy on the Pickaway County Airport Board. Nick Courtright and David Whitehead both came before the Commissioners for their formal interviews. The Commissioners recommended Nick Courtright for the open position on the Airport Board which will begin immediately and end on January 20th, 2021.

Commissioner Stewart offered the motioned to recommend Nick Courtright for the open position on the Airport Board which was vacated by John Allard, seconded by Commissioner Henson.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

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In the Matter of Meeting with Park District Director, Tom Davis re: Park District Grant Extension:

Tom Davis, Park District Director, asked for an extension of the Park District Grant so that the billing and reimbursement from the state can occur. He requested an extension to June 30, 2020.

Commission Stewart offered the motion to approve, seconded by Commissioner Henson.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

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In the Matter of Meeting with Josh Goodman, Legal Aid, Jerry Kellum, NCRC and Steve Neal, Ross County Commissioner re: SNAP employment and training:

Mr. Kellum explained the benefits of the SNAP employment and training program. He wanted to make sure that both the Commissioners from Ross County and Pickaway County are on board. The program is limited to people who are on SNAP, and their goal is to get them off SNAP benefits by the end of the program. The next step is that Dennis Franks, Director of Pickaway Ross, will develop and administer the program. JFS will be involved since it's a food and nutrition program, but they won't be running it. \$2 million possible for Pickaway and Ross counties.

No cash match. Long term program. It repeats every year and rolls over into the next year. Money is used for workforce programs. There will be an evaluation of SNAP program members to test their knowledge of math, etc. They will provide soft skills training, which is currently being done at PICCA, send them on to get hard skills training, then place them into jobs. May have to do some retention programs, retraining, child care, transportation, etc.

Dennis Franks and his staff will be the ones to design the program because of their career center. It's his responsibility to keep a good relationship with the two counties to get feedback on the program.

The Commissioners will get a written description of the program once Dennis Franks develops it. NCRC will meet with Joy Ewing at JFS to explain the program and to make sure that she is on board as well.

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending June 22, 2019.

A total of \$552 was reported being collected as follows: \$150 in adoptions; \$12 in boarding revenue; \$150 in dog licenses; \$90 in dog license late penalty; \$100 in private donations; and \$50 in redemptions.

Five (5) stray dogs were processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

{absent}

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner
BOARD OF COUNTY COMMISSIONERS
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April Dengler, Acting Clerk