



Village of Ashville
 P.O. Box 195
 200 East Station Street
 Ashville, OH 43103
 Office: 740/983-6367 • Fax: 740/983-4703
 Email: atrimmer@ashvilleohio.gov
 Direct: 740/983-6367 Option 1



Planning & Zoning Department

PLANNING & ZONING PERMIT APPLICATION

Please print or type. All sections must be completed.

Demographic Information:

1	Applicant's Name	Last	First
2	Phone Number	Phone () -	Fax () -
3	Email Address	www.	@
4	Applicant's Address		
	Street	City/Village	Zip
5	Zoning Request Address		
	Street	City/Village	Zip
6	Subdivision		
7	Lot Number		
8	Tax Parcel # D		

(Tax parcel information must be provided and can be obtained from your property tax bill or by calling the Pickaway County Auditor's Office at 740-474-4765 or at <http://pickaway.iiviewauditor.com/>.)

Permit Information

9	Zoned		
10	Present Use	11	Proposed Use
12	Type of Construction - check each one and add dimensions as indicated:		
	To build a ____ story single family home as per plans supplied.	To build a fence	
	To build a ____ x ____ removable shed	To build a ____ x ____ deck/porch	
	To build a ____ x ____ room addition	To build a ____ x ____ garage	
	Change of Occupancy _____	To install a ____ x ____ pool	
	Other _____		
13	Contractor's Name		
	Contractor's Contact		
		Last	First
	Phone Number	Phone () -	Fax () -
	Email Address	www.	@
	Contractor's Address		
	Street	City/Village	Zip
	Contractor's License		
	(if doing the work yourself, indicate so. If contracting, contact the Building Department at 740-983-7172 for any licensing requirements.)		
14	# of Dwelling Units		
15	Approximate Cost of Construction	\$	
16	Building & Lot Date	A Scaled Plot Plan Must be Provided can be found at http://pickaway.iiviewauditor.com	
17	Corner Lot:	____ Yes(C) ____ No Corner Lots have two front yard setbacks	
18	Yard Setback Depths:	Front Yard: ____ (C) Rear Yard: ____ Side Yards: L ____ R ____	
19	I hereby certify that I am the (select one) ____ Owner ____ Agent for the Owner		
20	And all information contained in this application is true, accurate and complete to the best of my knowledge		
	Signature _____	Date _____	
	Print or type name of signer _____		

PLEASE READ AND VERIFY BY SIGNATURE AND DATE

- The following items are the applicant/property owner's responsibility:
1. To assure that no structure is built on any public easement or right-of-way.
 2. To locate and verify property lines to assure that the plot plan submitted with this application accurately reflects the setback dimensions from those property lines. Where complete and accurate information is not readily available from existing records, the Zoning Inspector may require the applicant to furnish a survey of the lot completed by a registered surveyor.
 3. To supply a legal description of the property, as recorded in the Pickaway county Recorders' Office, if required.
 - a. Legal description attached. Yes ____ No ____
 4. To verify that the deed and/or plat does not contain any restrictions against such construction activity.
 5. To follow the Home Owner's Association (HOA) rules and regulations, if applicable.
 - a. Issuance of a Village of Ashville zoning permit does not overrule the HOA's rules and regulations.

21	The Area Below is For Official Use Only		
	Worksheets Fees paid by?	Cash	Check
	Fees Collected	\$	-Check #:
	Date sent to review	Mail-in	Walk-in
	Processed by:	Date	Receipt #
	Flood Plain: ____ Yes ____ No	Historic District: ____ Yes ____ No	Subdivision Grading Plan to be Uses: ____ Yes ____ No
	Certificate of Occupancy Granted : ____ Yes ____ No ____ Temporarily		
	If approved, this permit is conditioned upon obtaining all other required permits and is valid for a period of one year only. This permit will be revoked if construction is not started within one year and/or if construction is not completed within a two year period.		
	On _____, this permit was approved / rejected		
	Comments:		
	If approved, this is to: check each one and add dimensions as indicated:		
	Certify the above application conforms, for use, with the latest zoning ordinance of the Village of Ashville		
	Certify the above application conforms, for structure and construction, with the latest zoning ordinance of the Village of Ashville		
	Zoning Inspector Print Name: _____	Zoning Inspector Signature: _____	

